

Exhibitor Registration



If you register by mail/fax please complete and return all 3 pages for each person registering.

NAME _____

COMPANY _____

BUSINESS ADDRESS _____

CITY/STATE _____ ZIP CODE _____

BUSINESS PHONE _____ BUSINESS FAX _____

BUSINESS EMAIL _____

BASIC TRADE SHOW EXHIBITOR COSTS

ASSOCIATE MEMBERS

Cost is per company for up to three exhibitors: \$450 \$ _____

SCHEDULED MEALS

(Please see page 2 for the costs and specify which you will attend.) \$ _____

MONDAY RECREATIONAL ACTIVITIES

(Please refer to pages 3-4 for options) \$ _____

TOTAL AMOUNT \$ _____

NON-MEMBERS

Cost is per company for up to three exhibitors: \$975 \$ _____

SCHEDULED MEALS

(Please see page 2 for the costs and specify which you will attend.) \$ _____

MONDAY RECREATIONAL ACTIVITIES

(Please refer to pages 3-5 for options) \$ _____

TOTAL AMOUNT \$ _____

EACH EXHIBITOR WILL BE GIVEN AN 8'X 30" TABLETOP AREA FOR THEIR DISPLAY.

The tables will be located contiguous to the main meeting area, around the breakfast / break setup.

Exhibitor Registration

Exhibitors are welcome to attend any or all of the educational sessions, and can choose meals at the following costs. The hotel staff members require IMUA to give them an estimate of attendance at various functions. Please circle your intentions now; noting how many attendees will take advantage of each meal and activity in the "Number" space below.

DAY/ DATE	EVENT	NUMBER OF						COST
		EXHIBITOR(S)			SPOUSE/GUEST			
SUN, MAY 19	COCKTAIL RECEPTION	___	YES	NO	___	YES	NO	N/C
	DINNER	___	YES	NO	___	YES	NO	\$150
	HOSPITALITY SUITE	___	YES	NO	___	YES	NO	N/C
MON, MAY 20	CONTINENTAL BREAKFAST	___	YES	NO	___	YES	NO	N/C
	HOSPITALITY SUITE	___	YES	NO	___	YES	NO	N/C
TUES, MAY 21	CONTINENTAL BREAKFAST	___	YES	NO		N/A		N/C
	LUNCH	___	YES	NO		N/A		\$75
	COCKTAIL RECEPTION	___	YES	NO	___	YES	NO	N/C
	DINNER	___	YES	NO	___	YES	NO	\$150
	HOSPITALITY SUITE	___	YES	NO	___	YES	NO	N/C

SEMINAR DRESS

Business/Resort Casual. Jacket (no tie necessary) is optional for Tuesday Banquet Dinner.

Exhibitor Registration



MONDAY AFTERNOON RECREATION

You have the opportunity to register for one of the following **THREE** recreation events scheduled on Monday afternoon.

GOLF TOURNAMENT // RISE AGAINST HUNGER // AIR & SPACE MUSEUM

OPTION 1:

GOLF — \$175

THE AWARD-WINNING NORMAN COURSE AT THE GOLF CLUB AT LANSDOWNE

\$175 per person includes green fees, cart, tournament services, lunch and prizes



The Golf Club at Lansdowne offers 45 holes of championship golf created by renowned course designers Robert Trent Jones Jr. and Greg Norman. IMUA has reserved the Norman Course for the tournament. The renowned Norman Course incorporates the natural undulations of the Potomac River Valley, meandering along the Potomac River,

through a mature hardwood forest and along rock outcroppings. Capable of hosting championship competition, the Norman Course is enjoyable for everyday golfers.

I WILL NEED TO RENT CLUBS — \$45

Club rental is available for \$45 per set and must be included with your registration

_____ CLUB RENTAL: Men's Right-handed
 Women's Left-handed

I PREFER TO BE PARTNERED WITH THE GOLFERS BELOW TO CREATE A FOURSOME:

I AM PAYING FOR ADDITIONAL COLLEAGUE'S GREENS FEES LISTED BELOW:

\$175 EACH, CLUB RENTAL — \$45 EACH:

_____ CLUB RENTAL: Men's Right-handed
 Women's Left-handed

_____ CLUB RENTAL: Men's Right-handed
 Women's Left-handed

_____ CLUB RENTAL: Men's Right-handed
 Women's Left-handed

Exhibitor Registration

OPTION 2:

[] **JOIN "RISE AGAINST HUNGER" A COMMUNITY SERVICE EVENT — NO FEE**

No fee! Volunteers will enjoy lunch and then participate in a meal packaging program.



This will be a fun event on property at Lansdowne Resort from 1:00 - 5:00pm. Rise Against Hunger is an opportunity to participate in a hands-on international hunger relief program and become educated, engaged advocates for the world's hungry. The meal packaging program is a volunteer-based initiative that coordinates the assembly-line packaging of highly nutritious

dehydrated meals comprised of rice, soy, vegetables and 23 essential vitamins and minerals. Lunch will be provided to volunteers prior to the meal packaging event.

OPTION 3:

[] **LUNCH IN LEESBURG, VA AND TOUR OF UDVAR-HAZY NATIONAL AIR & SPACE MUSEUM — \$125 FEE**

Depart Lansdowne Resort at 12:30pm in a motor coach to historic Leesburg, VA. The group will enjoy a three course lunch at Tuscarora Mill, a beautiful, historic grain mill restored to a landmark restaurant. Following lunch, the group will be transported to the Udvar-Hazy National Air & Space Museum. In partnership with the Smithsonian Air & Space Museum, this facility is world class. It's an open space of 10-story arched trusses, with a network of walkways and bridges on three levels, the center gives visitors uncluttered views of more than 80 aircraft and space artifacts suspended from the ceiling and displayed on the floor. The group will return to Lansdowne Resort at approximately 5:00pm.



Exhibitor Registration



TO REGISTER BY MAIL,

send this completed application along with your payment to:

IMUA
14 Wall Street – Suite 820
New York, NY 10005

TO REGISTER BY FAX,

send this completed application to 212.227.5102.

IMUA
14 Wall Street – Suite 820
New York, NY 10005

METHOD OF PAYMENT

M/C VISA AMEX CHECK

TOTAL MEETING AND RECREATION \$ _____

CREDIT CARD NUMBER _____

EXPIRATION DATE _____

NAME AS IT APPEARS ON CARD _____

SIGNATURE _____

BILLING ADDRESS _____

EMAIL _____

EXHIBIT SERVICE ORDER FORM (ELECTRIC, INTERNET, SHIPPING, etc.) >

Exhibitor Registration



VENDOR REQUEST FORM

Vendor Name: _____

Booth Name: _____

QTY	Audio	QTY	Office	
_____	PC Speakers	\$ 30.00 _____	Standard Flipchart	\$ 85.00
			Post-It Flipchart	\$ 95.00
	Video		6' Easel	\$ 15.00
_____	40" Monitor on Rolling Stand	\$ 400.00 _____	Corkboard with Easel	\$ 20.00
_____	60" Monitor on Rolling Stand	\$ 600.00 _____	3'x5' Whiteboard with Easel	\$ 35.00
_____	80" Monitor on Rolling Stand	\$ 700.00 _____	B&W Laser Printer	\$ 250.00
_____	Laptop PC/MAC	\$ 350.00 _____		
	Internet		Power	
_____	Wired Internet	\$ 150.00 _____	Power Pack	\$ 35.00
			<i>Extension cord and power strip</i>	
_____	Basic Wireless Internet	\$18/per	Deicated 20amp circuit	\$ 60.00
	<i>Based on average speed of 4Mbps per user</i>			
_____	Enhanced Wireless Internet	\$27/per	If more power is required please contact AVMS	
	<i>Based on average speed of 6Mbps per user</i>			

All Audio Visual Equipment is subject to 24% Service Charge and 6% Sales Tax.

Notes: _____

**AVMS IS NOT RESPONSIBLE FOR THE SETUP
OR TEAR DOWN OF EXHIBITOR BOOTHS.**

PLEASE CONFIRM THESE ARRANGEMENTS BY FILLING OUT ABOVE AND SCAN BACK TO:

Attn: Caroline Murray and Katie Regan
Email: vendorslansdowne@destinationhotels.com

Exhibitor Registration



QTY	Storage	QTY	Rental Equipment
_____	Storage Freezer/Dry Storage (Per lb) \$ 25.00	_____	Cooler with Ice (5 Total Available) \$ 100.00
		_____	Chafing Dishes (Sterno Required) \$ 100.00
	Labor		
_____	Food Runners for Booth Deliveries (Per 3 Hrs) \$ 150.00	_____	Stainless Steel Serving Utensils (Spoon, Tong) \$ 15.00
_____	Chef's Cooking Fee (Per 3 Hrs) \$ 150.00	_____	Sheet Pans \$ 15.00
_____	Kitchen to Pre-Heat/Cook (Per hr) \$ 75.00	_____	Heat Lamp (Based on Availability) - Requires Power \$ 100.00
_____	Laptop PC/MAC \$ 350.00		
	Tables		Rental Items Subject to 24% Service Charge and 6% Tax
_____	Cocktail Table \$ 25.00		
_____	8X24 Table \$ 25.00		Labor Subject to 6% Sales Tax
			Notes: _____

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